

GRIEVANCE REDRESSAL CELL

ANNUAL REPORT

ACADEMIC YEAR 2022 – 2023

S.No	Date	Grievance Nature	Action Taken
1	10/08/2022	Extension of library timings	Library timings extended
2	12/08/2022	Request for stationery shop	Resolved to take necessary action after discussion with management
3	09/02/2023	Water problem in ladies waiting room	Water problem resolved
4	10/02/2023	Improvement of canteen facilities	Facilities improved



PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

10-8-2022²

TO

The Principal,
A.C. College,
Guntur.

Respected sir,

We have classes, Till evening
5:00' clock. So, we are unable to visit
Library, Hence we kindly Request you
to extend the Library Timings, After
College hours upto 6:00 p.m.

Thanking you sir,

Yours faithfully

Kambham: Sandeep (B.Sc)

Kurapati: Sandeep (B.Sc)

B: Gowtham Kumar (B.Ed)

N. Immanuel. (B.A H.P)

B. Siva Krishna (B.A (H.F.P))

*Forward to the
comms, the*
PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G.)
GUNTUR

12/08/2022

To
The principal
A.C. Collage
Guntur.

Respected Sir,

we need stationary things like
note books, pens, pencils etc... so, we note you
that I kindly request you to provide a
Stationary shop

Thanking you Sir

Yours faithfully

M. Ueda Sri

SEM (II) (B.Sc.)

Sailaja BA [CHP]

N. Tyothi varuhini [B.Sc.]

Priyanka [B.A.]

It is wanted to
the committee

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G.)
GUNTUR

"Ye shall know the truth and the truth shall set you free".... St. John 8 : 32

4

Andhra Christian College, Guntur

(DAY, EVENING & P.G.)

Accredited with 'A' Grade by NAAC

Dr. K. Moses

M.Sc., M.Ed., Ph.D

PRINCIPAL



Estd. 1885

GUNTUR - 522 001

Andhra Pradesh

acollegeguntur@gmail.com

Cell : 9848183194

Office : 0863-2322046

Student Grievances Redressal Cell

Date: 17/08/2022

Notice

All the members of the Student Grievance Redressal Cell are hereby informed to attend the meeting on 19/08/2022 at 4.00.PM in Principal's chamber without fail.

Agenda

1. To bring awareness of the grievances received from students.
2. To discuss the nature of grievances received.
3. To approve the methods of redressal for taking necessary action in the matter.
4. Any other matter with the permission of the chair person.

G. Nirmala Kumari
Convener

[Signature]
Principal

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

Members:

1. Dr. B.D.J. Sathya Latha
2. Mr. D. Mahesh
3. Mr. P. Rajesh

[Signature]

[Signature]
[Signature]

Andhra Christian College, Guntur 2022-23
~~Student Grievance Redressal cell committee meeting~~

Venue: Principal's Office.

Date: 19-08-2022

Time: 4:00 P.M.

Members of Committee and discussed the grievances submitted by the students with the principal and requested for further action.

Grievances Submitted:

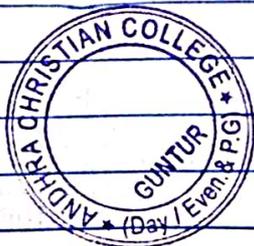
1. Girl Students requested for the Stationary shop facility.
2. Students requested for the Extension of Library timings upto 6 P.M. after college hours.

Committee Members:

1. Dr. K. Moses - Principal.
2. Smt. G. Nirmal Kumari - Convener.
3. Dr. B.D.J. Satya Latha - Member.
4. Mr. D. Mahesh - Member.
5. Mr. P. Rajesh - Member.

Resolutions:

1. Principal agreed to take necessary action after discussing with Management.
2. Principal allowed the Extension of Library timing upto 6 P.M.



PRINCIPAL
 ANDHRA CHRISTIAN COLLEGE
 (Day / Even. & P.G.)
 GUNTUR

09/12/23
Guntur.

6

To

The Principal
A.C. College,
Guntur.

Respected sir,

There is water problem in the
Ladies bath room. So we request you to solve
the problem.

Thanking you.

Yours faithfully,

O. Keerthi - B.Sc - II Sem
P. Mahima - IV Sem B.A
S. Sophia - IV Sem B.A
P. Aruna - IV Sem B.A

Forward to the
committee.

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G)
GUNTUR

10/2/2023

7

Guntur.

To

The Principal,
A.C. College,
Guntur.

Respected Sir,

we request you to improve
the canteen facilities.

Thanking you.

Yours faithfully,

M. Subhash

B. Gowtham

R. Gopi

A. Raj Keerthana

M. Vedavathi

O. Keerthi

ok
10/2/2023

"Ye shall know the truth and the truth shall set you free".... St. John 8 : 32

Andhra Christian College, Guntur

(DAY, EVENING & P.G.)

Accredited with 'A' Grade by NAAC

Dr. K. Moses

M.Sc., M.Ed., Ph.D

PRINCIPAL



Estd. 1885

GUNTUR - 522 001

Andhra Pradesh

acollegeguntur@gmail.com

Cell : 9848183194

Office : 0863-2322046

1/2

Student Grievances Redressal Cell

Date: 10/02/2023

Notice

All the members of the Student Grievance Redressal Cell are hereby informed to attend the meeting on 14/02/2023 at 4.00.PM in Principals chamber without fail.

Agenda

1. To bring awareness of the grievances received from students.
2. To discuss the nature of grievances received.
3. To approve the methods of redressal for taking necessary action in the matter.
4. Any other matter with the permission of the chair person.

G. Nirmaladevi
Convener

Principal

PRINCIPAL

ANDHRA CHRISTIAN COLLEGE

(Day, Evening & P.G)

GUNTUR

Members:

1. Dr. B.D.J. SathyaLatha
2. Mr. D. Mahesh
3. Mr. P. Rajesh

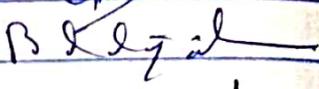
Andhra Christian College : Guntur.
The Student Grievance redressal Committee
meeting.

Venue: Principals Office.

Date: 14-02-2023.

Time: 4:00 P.M.

Committee Members:

1. Dr. K. Moses. Principal. 
2. Smt. G. Nilamala Kumari - Convener. 
3. Dr. B. D. J. Satya Latta - Member. 
4. Mr. D. Mahesh - Member. 
5. Mr. P. Rajesh - Member. 

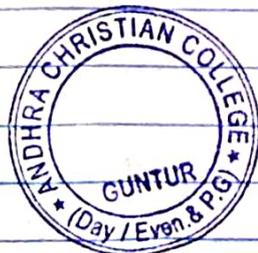
Member of Committee met and discussed the grievance submitted by the students with the Principal and requested for further action.

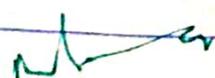
Grievance Submitted:

1. Students requested to ^{improve} ~~provide~~ Canteen facilities
2. Girl students requested to solve the water problem in the Bathrooms.

Resolutions:

1. Principal agreed to take necessary action after discussing the matter with the Management.
2. Principal agreed to see that the water problem is fixed.




PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G.)
GUNTUR

GRIEVANCE REDRESSAL CELL

ANNUAL REPORT

ACADEMIC YEAR 2021 – 2022

S.No	Date	Grievance Nature	Action Taken
1	10/02/2022	Taps not working	Replaced new taps
2	20/02/2022	Cleanliness of waiting room	Problem resolved
3	12/04/2022	Late submission of library books	Given permission
4	23/04/2022	Request to write mid exam	Allowed to write exam



PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

20-02-2022

To,
The Principal
A. C. College
Guntur.

Respected Sir,

We are facing the Problem
of Cleanliness in ladies crating room
So I request you to take necessary
action.

Thanking you Sir

Yours faithfully

R. Ammeela

I B. Sc, Roll No-908

Forwarded to
Redundant cell -
[Signature]

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

10-02-2022

To
The Principal,
A.C. College,
Guntur.

2/1

Respected Sir,

Drinking water taps are not working properly. So I request you to see that the taps are working properly.

Thanking you Sir

Inwarded & Redmailed

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

Yours faithfully

Naga Raju.

III B. Sc., (BZC)

"Ye shall know the truth and the truth shall set you free".... St. John 8 : 32

13

Andhra Christian College, Guntur

(DAY, EVENING & P.G.)

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Dr. K. Moses

M.Sc., M.Ed., Ph.D

PRINCIPAL

2/2

GUNTUR - 522 001

Andhra Pradesh

acollegeguntur@gmail.com

Cell : 9848183194

Office : 0863-2322046

Student Grievances Redressal Cell

Date: 25/02/2022

Notice

All the members of the Student Grievance Redressal Cell are hereby informed to attend the meeting on 28/02/2022 at 4.00.PM in Principals chamber without fail.

Agenda

1. To bring awareness of the grievances received from students.
2. To discuss the nature of grievances received.
3. To approve the methods of redressal for taking necessary action in the matter.
4. Any other matter with the permission of the chair person.

G. Nirmaladevi
Convener

Principal

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

Members:

1. Dr. B.D.J. SathyaLatha
2. Mr. D. Mahesh
3. Mr. P. Rajesh

Andhra Christian College, Guntur 2021-22
Students Grievances and Redressal Cell Committee

Meeting on 28/02/2022

Students Grievances and Redressal cell Committee met on 28/02/2022 at 4:00pm in the Principal's room.

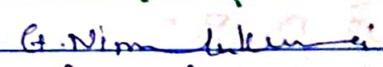
Members present

Signature

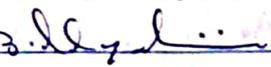
1. Dr. K. Moses - Principal



2. Smt. G. Nirmala Kumari - Convener



3. Smt. Dr. B. D. J. Satya Latha - Member



4. Mr. D. Mahesh - Member



5. Mr. P. Rajesh - Member



Members of the students Grievances and redressal cell Committee attended the meeting. Members discussed the grievances of the students in detail and submitted the grievances to the Principal for further action.

- 1. Cleanliness of ladies waiting room
- 2. Drinking water problem.

Action taken:

- 1. The request was considered and the action was taken immediately.
- 2. Drinking water^{sup} problem was resolved.



PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G.)
GUNTUR

23/04/2022

15

To
The principal,
A. C. College,
Guntur.

Respected sir

I have not attended Mid-Exam
so I request you to permit me to write
the Mid-Exam in Botany.

Thanking you sir

yours Faithfully
Balaji Naik.

I B.Sc. (BZC)

(1 SEM)

ok
✓✓✓✓

17-04-2022

B
The Principal
A.C. College
Guntur

Respected Sir,
I request you give permission for the late submission of library books so that i can use them for exam preparation

Thanking you Sir

Forwarded to
Principal
[Signature]

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

Yours faithfully
T. Bahadurayya
III B.Sc, (BZC)
(Vibem)

"Ye shall know the truth and the truth shall set you free".... St. John 8 : 32

17

Andhra Christian College, Guntur

(DAY, EVENING & P.G.)

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Dr. K. Moses

M.Sc., M.Ed., Ph.D

PRINCIPAL



Estd. 1885

GUNTUR - 522 001

Andhra Pradesh

acollegeguntur@ymail.com

Cell : 9848183194

Office : 0863-2322046

Student Grievances Redressal Cell

Date: 24/04/2022

Notice

All the members of the Student Grievance Redressal Cell are hereby informed to attend the meeting on 26/04/2022 at 4.00.PM in Principal's chamber without fail.

Agenda

1. To bring awareness of the grievances received from students.
2. To discuss the nature of grievances received.
3. To approve the methods of redressal for taking necessary action in the matter.
4. Any other matter with the permission of the chair person.

G. Nirmalakumari
Convener

[Signature]
Principal

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

Members:

1. Dr. B. D. J. Sathya Latha
2. Mr. D. Mahesh
3. Mr. P. Rajesh

[Signature]

[Signature]

Andhra Christian college, Guntur 2021-22
 Students Grievance & Redressal Cell Committee Meeting

Date 26-04-2022

Students Grievances And Redressal cell committee met on 26-04-2022 at 4pm in the Principal's office.

Members present

1. Dr. K. Moses, Principal

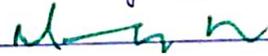
2. Smt. G. Nirmala Kumari, Convenor

3. Dr. B. D. J. Satya Latha - member

4. Mr. D. Mahesh - member

5. Mr. P. Rajesh - member

signature



G. Nirmala Kumari

B. D. J. Satya Latha

D. Mahesh

P. Rajesh

The members of the committee met and discussed the grievances submitted by the students. The grievances are submitted to the Principal for further action.

1. Absence of to Mid exam

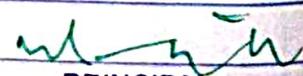
2. Late submission of library books - request

Action taken:-

1. Allowed to write mid exam.

2. Allowed to submit the library books late.




 PRINCIPAL
 ANDHRA CHRISTIAN COLLEGE
 (Day, Evening & P.G.)
 GUNTUR

GRIEVANCE REDRESSAL CELL
ANNUAL REPORT
ACADEMIC YEAR 2020 – 2021

GRIEVANCES RECEIVED:NIL



PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

"Ye shall know the truth and the truth shall set you free".... St. John 8 : 32

Andhra Christian College, Guntur

(DAY, EVENING & P.G.)

Accredited with 'A' Grade by NAAC

Dr. K. Moses

M.Sc., M.Ed., Ph.D

PRINCIPAL



Estd. 1885

GUNTUR - 522 001

Andhra Pradesh

acollegeguntur@ymail.com

Cell : 9848183194

Office : 0863-2322046

3
1/2

Student Grievances Redressal Cell

Date: 17/08/2021

Notice

All the members of the Student Grievance Redressal Cell are hereby informed to attend the meeting on 19/08/2021 at 4.00.PM in Principals chamber without fail.

Agenda

1. To bring awareness of the grievances received from students.
2. To discuss the nature of grievances received.
3. To approve the methods of redressal for taking necessary action in the matter.
4. Any other matter with the permission of the chair person.

G. Nirmala Kumari

Convener

Principal

PRINCIPAL

ANDHRA CHRISTIAN COLLEGE

(Day, Evening & P.G)

GUNTUR

Members:

1. Dr. N. Martha Mrudula

2. Mr. D. Mahesh

3. Mr. P. Rajesh

[Handwritten signatures of the members]

Andhra Christian College, Guntur 2020-21
Students Grievances and Redressal cell committee

Meeting on August 19, 2021

Students Grievances and Redressal cell committee met on 19/08/2021 at 4.00 P.M in the Principal's room.

Members Present

Signature

- 1. Dr. K. Moses - Principal Incharge
- 2. Smt. G. Nirmala Kumari, Convener
- 3. Dr. N. Meetha Mrudula - Member
- 4. Mr. P. Mahesh - Member
- 5. Mr. P. Rajesh - Member

Members of Students Grievances and Redressal cell committee attended the meeting with the Principal. As there are no grievances, the room no grievances are submitted.



PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even & P.G.)
GUNTUR

GRIEVANCES REDRESSAL CELL

ANNUAL REPORT

ACADEMIC YEAR 2019 – 2020

S.No	Date	Grievance Nature	Action Taken
1	14/08/2019	Absent to mid exam	Allowed to write the exam
2	24/01/2020	Monkeys problem in waiting room	New waiting room is provided



PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

14/8/2019
 గుంటూరు.

To
 The Principal,
 Andhra Christian College,
 Guntur,

Sir,

నేను రాని పరీక్షలులకు mid exam సలహానికీ రాబోయే పరీక్షలు
 వచ్చిన నేను Chemistry mid exam రావడానికీ దిశబులులకు వల
 సినాది ప్రార్థనలు చేశాను.

Thanking you.

Handed to the
 committee

PRINCIPAL
 ANDHRA CHRISTIAN COLLEGE
 (Day / Even. & P.G)
 GUNTUR

ఇట్లు
 మీ కృతజ్ఞతలు
 J. Terujamma
 I BSc

"Ye shall know the truth and the truth shall set you free".... St. John 8 : 32

24

Andhra Christian College, Guntur

(DAY, EVENING & P.G.)

Accredited with 'A' Grade by NAAC

Dr. K. Moses

M.Sc., M.Ed., Ph.D

PRINCIPAL



Estd. 1885

GUNTUR - 522 001

Andhra Pradesh

acollegeguntur@ymail.com

Cell : 9848183194

Office : 0863-2322046

Student Grievances Redressal Cell

Date: 14/08/2019

Notice

All the members of the Student Grievance Redressal Cell are hereby informed to attend the meeting on 16/08/2019 at 4.00.PM in Principal's chamber without fail.

Agenda

1. To bring awareness of the grievances received from students.
2. To discuss the nature of grievances received.
3. To approve the methods of redressal for taking necessary action in the matter.
4. Any other matter with the permission of the chair person.

G. Nirmaladevmani
Convener

G. Anurag
Principal
ANDHRA CHRISTIAN COLLEGE

Members:

1. Dr. N. Martha Mrdula
2. Mr. D. Mahesh
3. Mr. P. Rajesh

M. S. S. S.
D. Mahesh
P. Rajesh

Andhra Christian College Guntur 2019-20
Students Grievances and Redressal Cell Committee

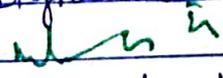
Meeting on 16/08/2019

Students Grievances and Redressal cell committee met on 16/08/2019 at 4.00 pm in the Principal's chamber

Members Present

- 1. Dr. K. Malesh, Incharge
- 2. Smt. G. Nirmala Kumari, Convenor
- 3. Miss. N. Muretha Moudella
- 4. Mr. D. Mahesh - Member
- 5. Mr. P. Rajesh - Member

Signature

- 
- G. Nirmala Kumari
- 
- 
- 

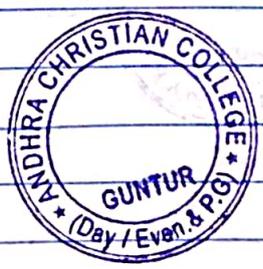
Members of the committee attended the meeting. The grievance of the students is discussed with the Principal and it is submitted to the Principal for further action.

Grievance →

- 1. Absence of mid exam.

Action taken →

- 1. The request was considered and informed to the Chemistry HOD to conduct mid exam.




 PRINCIPAL
 ANDHRA CHRISTIAN COLLEGE
 (Day / Even. & P.G.)
 GUNTUR

24/01/2020,
Guntur.

26

To
The principal,
A. C. College.
Guntur.

Respected sir

we are facing problem with monkeys
in the waiting room so. we request
you to solve the problem.

Thanking you

Yours faithfully

G. KRISHNA VENI
1st B.A.

Ch. Lakshmi - 1st B.A.

D. Sinduri - 1st B.A.

B. Subbarao - 1st B.Com.

K. Smily - 1st B.Sc.

P. Ratna Kumari.

Handed to the
committee

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G.)
GUNTUR

"Ye shall know the truth and the truth shall set you free".... St. John 8 : 32

Andhra Christian College, Guntur

(DAY, EVENING & P.G.)

Accredited with 'A' Grade by NAAC



Dr. K. Moses

M.Sc., M.Ed., Ph.D

PRINCIPAL

GUNTUR - 522 001

Andhra Pradesh

acollegeguntur@gmail.com

Cell : 9848183194

Office : 0863-2322046

Estd. 1885

Student Grievances Redressal Cell

Date: 27/01/2020

Notice

All the members of the Student Grievance Redressal Cell are hereby informed to attend the meeting on 29/01/2020 at 4.00.PM in Principal's chamber without fail.

Agenda

1. To bring awareness of the grievances received from students.
2. To discuss the nature of grievances received.
3. To approve the methods of redressal for taking necessary action in the matter.
4. Any other matter with the permission of the chair person.

G.Nirmaladevvari
Convener

T. Anita Susan
Principal

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day, Evening & P.G)
GUNTUR

Members:

1. Dr. N. Martha Mrudula
2. Mr. D. Mahesh
3. Mr. P. Rajesh

Andhra Christian College, Guntur 2019-20
Students Grievances and Redressal Cell Committee

Meeting on 29/01/2020

Students Grievances and Redressal Cell Committee met on 29/01/2020 at 4 PM in the Principal's room.

Members Present	Signature
1. Dr. K. Moses, Incharge	
2. Smt. G. Nirmala Kumari, Convener	G. Nirmala Kumari
3. Mrs. N. Manjula Prudhula	
4. Mr. D. Mahesh - Member	
5. Mr. P. Rajesh - Member	P. Rajesh

Members of the Students Grievances and Redressal Cell Committee attended the meeting. Members discussed the grievance of the students with the principal and submitted the grievance to the principal for further action.

Grievance :-

1. Problem with monkeys in the waiting room of girls.

Action taken →

1. A new waiting room is provided to the students.




 PRINCIPAL
 ANDHRA CHRISTIAN COLLEGE
 (Day / Even. & P.G.)
 GUNTUR

GRIEVANCES REDRESSAL CELL

ANNUAL REPORT

ACADEMIC YEAR 2018 - 2019

S.No	Date	Grievance Nature	Action Taken
1	30/07/2018	Replacement of tube lights in the class room	New ones are replaced


PRINCIPAL
Andhra Christian College
GUNTUR.

18-19 30
30-7-2018

To

The principal,

Andhra Christian College,
Guntur.

Respected sir,

Tube lights are not
Working properly So we are unable to see
During rainy days. So We request you to solve
our Problem

Thanking you

Forwarded to the
committee

PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G.)
GUNTUR

Yours faithfully

- ① I. Deva Sahayam.
- ② D. Sanni Kumar
- ③ P. Anil
- ④ K. Gopi Krishna
- ⑤ B. Pavan Kumar

Andhra Christian College, Guntur

(DAY, EVENING & P.G.)

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acollegeguntur@ymail.com
Cell : 9848183194
Office : 0863-2322046

Student Grievances Redressal Cell

Date: 02/08/2018

Notice

All the members of the Student Grievance Redressal Cell are hereby informed to attend the meeting on 04/08/2018 at 4.00.PM in Principal's chamber without fail.

Agenda

1. To bring awareness of the grievances received from students.
2. To discuss the nature of grievances received.
3. To approve the methods of redressal for taking necessary action in the matter.
4. Any other matter with the permission of the chair person.

G. Nirmala Kumari
Convener


PRINCIPAL
Andhra Christian College
GUNTUR

Members:

1. Dr. N. Martha Mrdula
2. Mr. D. Mahesh
3. Mr. P. Rajesh



Andhra Christian College, Guntur 2018-19
Students Grievances and Redressal cell Committee
Meeting on 04/08/2018

Students Grievances and Redressal cell committee met on 04/08/2018 at 4.00PM in the Principals Chamber.

Members Present

1. Dr. K. Moses, Incharge
2. Smt. G. Nirmala Kumari, Convener
3. Mrs. N. Maretha Mardula - Member
4. Mr. D. Mahesh - Member
5. Mr. P. Rajesh - Member

Signature

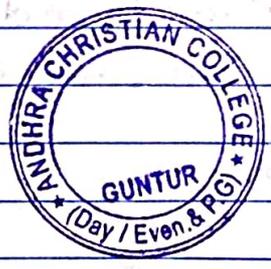
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Members of the Students Grievances and Redressal cell committee met attended the meeting. They discussed the Students grievances and requested to further action.

Grievance :-

1. Replacement of tubelights in the classroom.

Action taken :- The old tubelights were immediately replaced with new ones



[Signature]
PRINCIPAL
ANDHRA CHRISTIAN COLLEGE
(Day / Even. & P.G.)
GUNTUR